

**MINUTE RECORD
VILLAGE OF FIRTH
REGULAR MEETING**

May 4, 2021

The regular meeting of the Chairman and Village Board of Trustees of the Village of Firth, Nebraska was convened in open and public session on the **4th day of May 2021** at the Firth Community Center. Normal notification procedures were observed. The meeting was called to order by the Chairman at 7:00pm and the following members were present: Dave Hobelman, Craig Middle, Amanda Eisenhauer and Kami Beaty. Jason Cooper arrived late. Chairman Hobelman presided, and the Village Clerk recorded the minutes. The Clerk noted that a copy of the Open Meetings Act was available on the counter in the room for review. Social distancing was observed.

A motion was made by Amanda Eisenhauer, seconded by Kami Beaty, to approve the meeting agenda. Roll call vote: 4 Yeas, no Nays. Absent one. Motion carried.

The minutes of the April 6, 2021 regular meeting were declared approved as presented.

The minutes of the April 13, 2021 special meeting were declared approved as presented.

It was moved by Kami Beaty, seconded by Craig Middle, to approve the **April** financial report. Roll call vote: 4 Yeas, no Nays. Absent one. Motion carried.

It was moved by Kami Beaty, seconded by Craig Middle, to approve payment of current bills as presented. Roll call vote: 4 Yeas, no Nays. Absent one. Motion carried.

It was moved by Kami Beaty, seconded by Craig Middle, to allow the \$100,000 CD that is due at Farmers & Merchants Bank, to roll to a 12-month CD at .33% at Farmers & Merchants Bank. Roll call vote: 4 Yeas, no Nays. Absent one. Motion carried.

It was moved by Kami Beaty, seconded by Craig Middle, to allow the treasurer to transfer \$50,000 from the general account to the ACH account. This will allow the current TIF funds () to be transferred to the Bond A and Bond B accounts and the remaining amount will fund payroll and various payments until the next transfer to the ACH account. Roll call vote: 4 Yeas, no Nays. Absent one. Motion carried.

It was moved by Kami Beaty, seconded by Amanda Eisenhauer, to authorize the treasurer to close the designated water deposit account and transfer the funds to the general account. The utility software accounts for all deposits. Roll call vote: 4 Yeas, no Nays. Absent one. Motion carried.

The prior month paid bills are as follows:

Salaries	7,671.91
Payroll Taxes	621.72
ABC Electric	1,675.00
Black Hills Energy	88.16
Capital City Refuse	4,051.50
Farmers' Cooperative	289.52
Firespring	100.00
First National Bank	525.61
Greg Edwards – Plan Reviews	120.00
HBE Becker Meyer Love LLP	6,300.00
Lancaster County Sheriff's Office	1,024.31
MacQueen Equipment	402.30
Mark Howard	40.00
McNally Law Office	590.00
Microsoft Office 365	8.70
Nebraska Dept of Revenue	542.90
Nebraska Code Consulting, LLC	200.00
Nebraska Public Health Environmental Lab	478.00
Norris Public Power	1,704.12
One Call Concepts, Inc.	5.38
Pyro Magic Fireworks, LLC	3,480.00
Sam's Club	463.98
Southeast Area Clerks Association	20.00
Voice News	100.15
Windstream	296.92
FACET Expense	113.53
NSF Checks	103.00
Total	\$31,016.71

Dave Hansmeyer gave the monthly maintenance report. Items of note:

- Will be demo-ing a sewer jetter head camera for viewing sewer lines later this month.
- Will be researching the best design type for the new well for Village needs.
- The Village truck will be going in for a maintenance check and several small repairs.

Brian Otto from Windstream gave a presentation of the upcoming fiber overbuild in Firth. It should be ready for service in August.

Jason Cooper arrived at 7:55pm.

It was moved by Craig Middle, seconded by Kami Beaty, to allow Scott Papenhagen with Papa D's to have a beer garden on Nemaha Street during Firth Fun Day on June 26, 2021. He will be required to submit a certificate of insurance listing the Village of Firth as an additional insured. Roll call vote: 4 Yeas, no Nays. Jason Cooper abstained. Motion carried.

Amanda Eisenhauer explained the FACET plans to have a street dance in conjunction with Papa D's beer garden during Firth Fun Day along with the annual parade and car show etc. The annual fireworks show will cap off the evening.

Kyle Catt of WNK Surveying is working on the re-plat of the new well location parcels. It should be completed by the end of the week. It was agreed to schedule a special board meeting for Wednesday May 12, 2021 to consider approval of an administrative subdivision for the new well location. Once the subdivision is completed, the Village will proceed with the land purchase as previously negotiated.

It was agreed to place the Olsson letter of Agreement for the new well project on the agenda for the special meeting on May 12, 2021. This will allow the board time to review the agreement before accepting it.

The Board reviewed proposals for Inflow and Infiltration data collection. There was a bid from from Olsson and a bid from GPM. It was moved by Craig Middle, seconded to Jason Cooper, to accept the bid from GPM for \$10,724 which includes one month of flow meter set up, rental and data collection, plus \$1,350 for battery change if needed, and possible longer rental at \$6,484.00/month. Roll call vote: 5 Yeas, no Nays. Motion carried.

Rob Meriau, Firth plumbing inspector, was present to discuss the upcoming sump pump inspection project. Once he has the accurate number of inspections needed, he will present a project cost estimate to the board for consideration at the June 1 meeting. It will most likely be an hourly rate.

The Board received a partial invoice from VASA for the completed park sidewalk project. It was moved by Kami Beaty, seconded by Amanda Eisenhauer, to NOT approve payment until an invoice for the total amount of the project, including scope of work, is submitted. Roll call vote: 5 Yeas, no Nays. Motion carried.

NL Driveway was in Firth on Monday and viewed the needed marked street repairs. NL Driveway will submit a bid for consideration at the June 1 meeting.

The Board discussed a draft application form for a special permit for Industrial Business projects that do not comply with the zoning regulations. Kevin DeValkenaere was present from Farabee Mechanical. He took issue with the special permit process. It was stated that a special permit requirement is already a part of the Village zoning code. The purpose of the special permit application is to get project information before a project begins, including time frame, hours of operation, sound, fumes, smoke etc. The Village will continue to work on the application.

Discussion regarding the amendments to the snow policy was tabled until the June 1 meeting.

OPEN FORUM

Kevin DeValkenaere stated that Farabee Mechanical was upset about a letter received from the Village regarding the need to test the backflow preventor in their building. It was stated that the letter was the standard form letter that is sent annually to all businesses with a testable backflow preventor. These letters are always sent by certified mail as Village Maintenance needs proof the letters were received.

Keven DeValkenaere stated that Farabee Mechanical requested the April 1 Village Board meeting minutes be changed. He said they did not reflect what happened at that meeting. The Board discussed his concerns and stated that the minutes were accurate and would not be changed.

The pickup soccer team that has been using the Village soccer field on Wednesday evenings has asked to use the field for Saturday May 29. The board agreed they could use it, along with the restroom at the maintenance building, for the same rental fee that is charged for baseball field use.

Village Maintenance received a complaint about sludge from the car wash being dumped in the drainage ditch by the coop property.

No committee reports were given.

Adjourn

David L. Hobelman, Board Chairman

Jill A. Hoefler, Village Clerk