

**MINUTE RECORD
VILLAGE OF FIRTH
REGULAR MEETING**

October 7, 2025

The regular meeting of the Chairman and Village Board of Trustees of the Village of Firth, Nebraska was convened in open and public session on the **7th day of October 2025** at the Firth Community Center. Normal notification procedures were observed. The meeting was called to order by the Board Chairman at 7:00pm. The following members were present: Todd Carlson, Samantha Henderson, Jason Cooper, and Tina Booton. Craig Middle was absent. The Village Clerk recorded the minutes. The Clerk noted that a copy of the Open Meetings Act was available in the room for review.

It was moved by Samantha Henderson, seconded by Tina Booton, to approve the agenda as presented. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, S. Henderson, T. Booton.) No Nays. (C. Middle was absent.) Motion carried.

It was moved by Samantha Henderson, seconded by Tina Booton, to approve the September 2, 2025 Annual Budget Hearing minutes and September 2, 2025, regular meeting minutes. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, S. Henderson, T. Booton.) No Nays. (C. Middle was absent.) Motion carried.

The Treasurer presented the September 2025 financial report. It was moved by Jason Cooper, seconded by Samantha Henderson, to approve the September financial report as presented. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, S. Henderson, T. Booton.) No Nays. (C. Middle was absent.) Motion carried.

Current Claims were read. It was moved by Tina Booton, seconded by Samantha Henderson, to approve current claims. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, S. Henderson, T. Booton.) No Nays. (C. Middle was absent.) Motion carried.

Current Month Claims

Salaries	10,535.43
Payroll Taxes	724.90
Simple IRA Employer Match	316.07
Health Ins and cell phone stipends	600.00
Better Backyards	1,075.00
Black Hills Energy	180.80
Blue Cross Blue Shield	783.94
CAN Surety	100.00
Dave Hobelman – Sexton	100.00
Capital City Refuse – garbage service	4,572.92
Farmers’ Cooperative – fuel, truck tires	244.47
Firespring – website host	100.00
First National Bank of Omaha – misc supplies	563.56
Guardian Life – employee benefits	63.09
League Association of Risk Management	41,681.00
McNally Law Office – legal counsel	320.00
Microsoft Office 365 - software	17.41
NE Dept. of Revenue	25.00
Nebraska Code Consulting, LLC	515.00
Nebraska Public Health Environmental Lab -testing	509.00
Norris Public Power - electricity	1,892.59
Olsson	169.95
One Call Concepts, Inc	2.46
Roof Guard, LLC	23,040.70
Summit Fire Protection	102.37
Voice News	105.31
Windstream – com ctr and maintenance bldg	423.65
Total	88,764.62

PUBLIC COMMENT Period – The Board Chair stated that no Board dialog or action can be taken.

- There was no public comment.

Dave Hansmeyer gave the monthly maintenance report. Several things of note:

- Water and sewer usage was stable
- Will pre-sample and do a controlled lagoon discharge in the next month.

- Annual maintenance will be scheduled for the lift station pumps.
- Jetting sewer lines, flushing hydrants and exercising valves will be done in the next month.

Dave Hansmeyer gave a status update on the Roof Replacement project being completed by Roof Guard, LLC. The 5 asphalt shingle roofs (all in the main park) are complete. Metal roof materials are on order for the remaining structures. Gutters will be the last thing completed.

Shayne Huxoll from Olsson, the Board, and Village Maintenance discussed potential street projects to add to the 2026 1&6 Year Street report. Several projects will be added to the report for the Annual 1&6 Year Public Hearing to be held on November 4, 2025.

It was moved by Samantha Henderson, seconded by Tina Booton, to seek bids for garbage services for the Village. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, S. Henderson, T. Booton.) No Nays. (C. Middle was absent.) Motion carried.

Dave Hansmeyer gave a status update on Nuisance Abatement progress in Firth. In September, Village Maintenance and two Board members identified multiple nuisance properties in Firth.

It was moved by Jason Cooper, seconded by Samantha Henderson, to proceed with sending notification nuisance abatement letters to all nuisance properties identified. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, S. Henderson, T. Booton.) No Nays. (C. Middle was absent.) Motion carried.

The Board discussed how to handle work Village residents want to do in the ROW.

It was moved by Samantha Henderson, seconded by Tina Booton, to advertise for bids for the Downtown and Firth Road sidewalk projects. The projects will be bid separately. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, S. Henderson, T. Booton.) No Nays. (C. Middle was absent.) Motion carried.

The Clerk read Ordinance #10-2025-1 by Title:

AN ORDINANCE OF THE VILLAGE OF FIRTH, LANCASTER COUNTY, NEBRASKA, SETTING WAGES AND SALARIES, HEALTH INSURANCE PREMIUM/STIPEND AMOUNTS, AND CELL PHONE STIPEND AMOUNTS FOR EMPLOYEES OF THE VILLAGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2025, AND CONTINUING TO AND THROUGH SEPTEMBER 30 2026; REPEALING ALL ORDINANCES IN CONFLICT, INCLUDING ORDINANCE #09-2025-2; AND PROVIDING AN EFFECTIVE DATE.

It was moved by Jason Cooper, seconded by Samantha Henderson, to waive the 3 separate readings of Ordinance #10-2025-1. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, S. Henderson, T. Booton.) No Nays. (C. Middle was absent.) Motion carried.

It was moved by Jason Cooper, seconded by Tina Booton, to adopt Ordinance #10-2025-1 setting Village employee wages for the 2025-2026 fiscal year. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, S. Henderson, T. Booton.) No Nays. (C. Middle was absent.) Motion carried.

Committee Reports were given.

8:00pm: Meeting adjourned.

Todd Carlson – Board Chairman

Jill A. Hoefler, Village Clerk