

**MINUTE RECORD  
VILLAGE OF FIRTH  
REGULAR MEETING**

March 3, 2026

The regular meeting of the Chairman and Village Board of Trustees of the Village of Firth, Nebraska was convened in open and public session on the 3<sup>rd</sup> day of March 2026 at the Firth Community Center. Normal notification procedures were observed. The meeting was called to order by the Board Chairman at 7:00pm. The following members were present: Board Chair: Todd Carlson, Board Trustees: Jason Cooper, Tina Booton, and Samantha Henderson. Craig Middle was absent. The Village Clerk recorded the minutes. The Clerk noted that a copy of the Open Meetings Act was available in the room for review.

It was moved by Samantha Henderson, seconded by Tina Booton, to approve the agenda as presented. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

It was moved by Jason Cooper, seconded by Samantha Henderson, to approve the February 3, 2026, regular meeting minutes. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

The Treasurer presented the February 2026 financial report. It was moved by Samantha Henderson, seconded by Tina Booton, to approve the February financial report as presented and authorize the treasurer to make TIF funds transfers of \$8956.49 to the Bond A account and \$995.17 to the Bond B account. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

Current Claims were read. It was moved by Jason Cooper, seconded by Samantha Henderson, to approve current claims (including the regular monthly Norris Public Power bill and Farmers' Cooperative bill that will be received after the meeting.) Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

Current Month Claims

Salaries	10,043.63
Payroll Taxes	682.22
Simple IRA Employer Match	301.31
Health Ins and cell phone stipends	600.00
Black Hills Energy	183.37
Blue Cross Blue Shield – village portion premium	783.94
Capital City Refuse – garbage service	4,407.75
Farmers' Cooperative – fuel & propane	271.15
Firespring – website host	117.00
First National Bank of Omaha – misc supplies	833.02
Guardian Life – employee benefits	63.09
K&M Land Surveying	2,800.00
McNally Law Office – legal counsel	200.00
Microsoft Office 365 - software	17.41
Mueller Co, LLC meter reading software annual fee	1,346.14
Nebraska Public Health Environmental Lab -testing	63.00
Norris Public Power - electricity	2,142.45
Olsson – Water PRE	2,326.88
Windstream – com ctr and maintenance bldg	436.92
FACET expenses	309.80
Total	27,929.08

It was moved by Jason Cooper, seconded by Samantha Henderson to adopt Resolution #2026-3-1 authorizing the Village Treasurer to pay payroll, regular utility bills, and regular bond and insurance claims that come due after the current monthly Board meeting and before the next Board meeting. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

PUBLIC COMMENT Period – The Board Chair stated that no Board dialog or action can be taken.

- There was no public comment

Dave Hansmeyer gave the monthly maintenance report. Several things of note:

- There were some wastewater issues in February -Firth Road and Everett Street had 300-400 pounds of tree roots in the manhole. That manhole and the one at Firth Road and Abraham Street will need to be rehabbed.
- Dave will be ordering a GoPro 360\* camera on a stick for use for documenting all sewer mains and service taps.

- Dave will take unlicensed vehicle photos every month when he reads water meters.
- The shattered basketball backboard was replaced in the main park.

It was moved by Tina Booton, seconded by Samantha Henderson, to approve the FACET EGGstravaganza event on March 28 at 10:30am at the Firth ballfields. General volunteers will be helping with this event. Any businesses helping in the capacity of their business will submit a certificate of insurance, listing the Village of Firth. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

It was moved by Samantha Henderson, seconded by Tina Booton to approve the 2026 FACET membership list:

- Susannah Friesen, Jamie Schmidt, Jill Hoefler, Amber Snedrud, Vanessa Steinback, Erica Graham, and Sarah Lefferdink.

Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

Christopher and Dillan Durham were present to request a permit to sell fireworks on their property at 8340 Firth Road from June 25 through July 4, 2026. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

The Board Chair read Ordinance #03-2026-1 by title –

AN ORDINANCE OF THE VILLAGE OF FIRTH, LANCASTER COUNTY, NEBRASKA, REGULATING PARKING, INCLUDING TRAILERS, WITHIN THE VILLAGE PROVIDING AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES IN CONFLICT.

The ordinance amends Firth Municipal Code Section 3-201 and 3-202 Parking regulations: Adds: **“Vehicle” shall include any care, truck, RV, motorcycle, trailer, or any other means of transporting people or goods.”**

It was moved by Samantha Henderson, seconded by Tina Booton, to waive the 3 readings of Ordinance #03-2026-1. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

It was moved by Tina Booton, seconded by Jason Cooper to adopt Ordinance #03-2026-1, defining “Vehicle” in the Firth Municipal Code parking regulations. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

Ordinance #03-2026-1 is available in pamphlet form at the Village Office.

The .gov website domain will be discussed with Craig Middle – Municipal Impact website hosting will be considered at the April meeting.

It was moved by Samantha Henderson, seconded by Jason Cooper, to stop subsidizing the Capital City yard waste route for the 2026 season due to minimal participation. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

There was a brief discussion about street crack sealing.

The Board discussed possible options for community center rental fees.

The Board agreed on a ROW work policy statement. It will be sent with the April utility billing.

The Board had no specific needs to pass on to the Sheriff’s department for the March contract hours. It was noted that there were more evening and night hours during February.

There was a brief discussion about cemetery upgrades and renumbering of the cemetery map etc. The Clerk will forward the Windy Prairie cemetery management system contact information to the cemetery committee and they will set up a meeting.

The Board discussed the possibility of starting some sort of Neighborhood Watch group in Firth. Karla Houfek was present and said she is willing to work on this.

It was moved by Jason Cooper, seconded by Samantha Henderson to go into executive session to review bids received for the weekly garbage service in Firth. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

It was moved by Jason Cooper, seconded by Tina Booton, to come out of executive session and reconvene the regular meeting. Roll call vote: 4 Yeas (T. Carlson, J. Cooper, T. Booton, S. Henderson.) No Nays. C. Middle was absent. Motion carried.

Committee reports were given.

- Water
- Sewer
- Streets
- Parks
- Cemetery

Meeting Adjourned – 8:52pm.

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Todd Carlson – Board Chairman

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Jill A. Hoefler, Village Clerk